

Harlequin Liberty sprung floor panel system. Terms and conditions for hire and sponsorship.

Harlequin Liberty Sprung Panel hire stock is conditioned on the panels being unpacked carefully, installed correctly, dismantled and re-packed carefully and returned to us in the same condition they left our premises. Installation must be carried out in accordance with the detailed instructions supplied.

Harlequin Liberty sprung floor panel system

- The hire of Harlequin Liberty sprung floor panels is solely for internal/indoor use and must be stored internally in a cool, dry, dust free storage space.
- A deposit of \$1000 or 10% of total hire cost (whichever is greater) will be taken prior to the hire of the flooring and is refundable on safe return. Customers will be responsible for the cost of any damage to hire stock beyond normal wear and tear.
- For every extra day of hire, a 1% +gst late surcharge fee from the original cost of hire shall be imposed.
- There will be no refund for stock returned early.
- Harlequin Liberty sprung floor panels and accessories shall be delivered on 2m x 1m pallets with four packing spacers evenly distributed in between every layer.
- Cardboard packing corners or similar are used in the original packing, please ensure these are added when repacking to prevent damage.
- Pallets, packing spacers and corners **MUST** be retained so that the Harlequin Liberty sprung floor panels and accessories can be re-packed in the same way. Re-packaging is the responsibility of the hirer.
- Under no circumstances should any panel, edge trim or ramp be cut, trimmed or altered in any way. Replacement and/or repair costs due to damage or loss of the panels, edge trims or ramps shall be recharged at retail price.
- Installation must be in accordance with the detailed instructions supplied.
- If you experience any issues or have any questions during the installation process, please notify Harlequin Floors immediately on (02) 9620 7770.



Harlequin vinyl performance surface

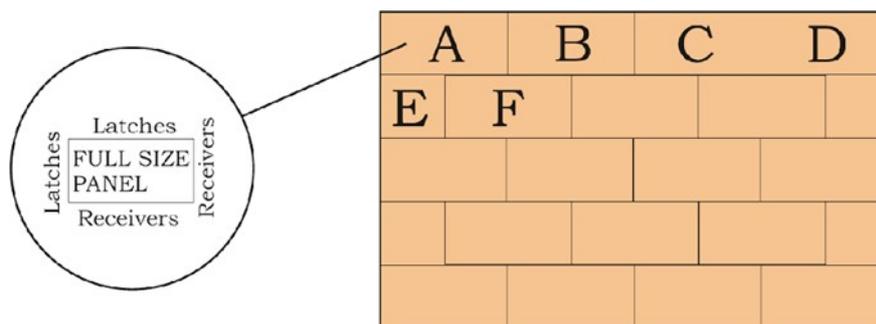
- A Harlequin vinyl floor top surface or approved dance specific vinyl must be placed over the Harlequin Liberty sprung floor panels prior to use.
- Any Harlequin vinyl surface must be purchased by the end user and is for the end user to keep (Harlequin does not hire vinyl floors).
- The Harlequin vinyl flooring will be delivered on rolls and will be delivered with the Liberty Panels.
- It is recommended that the cardboard cores are retained so that the flooring can be re-rolled tightly onto them at the end of use, this prevents the rolls from creasing in storage.
- If you experience any issues or have any questions during the installation process, please notify Harlequin Floors immediately on (02) 9620 7770.
- It is recommended that all vinyl floors are cleaned prior to first use. For information about our cleaning materials please see our website under Cleaning and Maintenance.

Harlequin Liberty sprung floor panel system portable installation instructions.

Before commencing installation, sweep or vacuum the subfloor thoroughly to remove any loose grit or dirt.

Panels should always be handled and carried by two people. Take care not to damage panel corners and edges when handling and always set panels down onto the groove side first before laying flat. Do not use the Elastomer pads as handles. Ensure that all packing pieces are retained together with the pallets on which the panels are delivered, so that all components can be re-packed in the same way at the end of the hire.

A brickwork pattern is recommended. Position the first panel so that the edges with the latches and the edges with the receivers are in accordance with your installation drawing, remembering to allow space for edge trim or ramps, whichever is applicable.



Lay the first row of panels along the length of the room, but DO NOT latch the panels together at this stage (panels A-D on diagram).



Lay the first half panel of the second row (panel E) and latch it to the first panel of the first row (panel A), using the latching tool supplied. Ensure that each latch is fully retracted by turning the key first in an anti-clockwise direction until you hear a click, then turn it fully in a clockwise direction to engage it in the receiver. If panels are aligned correctly, the latches engage easily.

Lay the second panel of the second row (panel F), then latch E to F, followed by F to A, then A to B and F to B. Lay all the panels in the second row in the same way and continue laying one complete row after another until all the panels are laid.

Finally, attach the edge trim and ramps. For the installation of Harlequin Vinyl Dance Floors, we recommend the use of Harlequin double sided high tack/low tack PVC tape, or a similar high quality plasticiser resistant PVC double-sided tape.

Lay a line of double-sided tape on each side of the chalk line, but do not remove the top release paper from the double-sided tape yet. Do not put double-sided tape under the outer edges of the flooring. Starting at one wall, remove the release paper from the line of double-sided tape nearest to one wall and smooth the Harlequin flooring down onto the tape.

If you experience any issues or have any questions during the installation process, please notify Harlequin Floors immediately on (02) 9620 7770.

